

**Ohio Department of Insurance**

John R. Kasich – Governor  
Mary Taylor – Lt. Governor/Director



***Viatical Settlement Provider  
License Renewal Application Checklist***

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- Non-refundable filing fee of \$500.00. Make check payable to “Treasurer, State of Ohio”.  
[OAC section 3901-9-01(J)(2)]
- Required attachments for questions answered in the affirmative “Yes”.  
[OAC section 3901-9-01(F)(2)]
- Continuation Certificate for Surety Bond – if a Surety Bond has been posted.  
[OAC section 3901-9-01(F)(2)]
- Copy of Certificate of Good Standing from state of domicile. [OAC section 3901-9-01(F)(2)]
- Completed Biographical Affidavits (INS7254) for all newly added natural persons listed in Section Two of application. [OAC section 3901-9-01(F)(2)]
- Completed Disclosure and Authorization Concerning Background Reports (INS7255) for all newly added natural persons listed in Section Two of the application with evidence showing a background investigation report from an approved independent third party for furnishing background reports has been ordered for each natural person in Section Two. [OAC section 3901-9-01(F)(2)]