

Licensing Division
50 W. Town St., 3rd Fl.
Suite 300
Columbus, OH 43215
(614) 644-2665
Fax # (614)387-0051
www.insurance.ohio.gov

Ohio Department of Insurance

John R. Kasich – Governor
Mary Taylor – Lt. Governor/Director



INDIVIDUAL AGENT LICENSE SURRENDER FORM

An agent may surrender all or some of the agent's licenses by submitting this form to:

Ohio Department of Insurance
License Division
50 W. Town St., 3rd Fl.
Suite 300
Columbus, Ohio 43215

- An agent under investigation by the superintendent may not voluntarily surrender any license. An investigation includes the review of any complaint made against or involving the agent.
- A voluntary surrender will be effective immediately after the superintendent receives the request or at a later date chosen by the agent, but in no case shall the surrender be effective more than thirty days after receipt of the surrender request.
- The surrender of an agent's license voids all appointments held by the agent for that line of authority.
- The superintendent will inform each appointing company that the agent's licensees are surrendered.
- Surrendered license(s) may not be reinstated. To receive a new license a person must comply with the pre-licensing education and examination requirements for each line of authority as if the person had never been licensed.
- Agents who surrender an insurance license may not use any professional designation as an exemption from the pre-licensing education requirements or the examination requirements.
- A person who was previously granted inactive status may surrender all or some licenses, if otherwise eligible to surrender licenses.
- The superintendent may not accept a surrender request received after the license expiration date.

Reason for requesting surrender of license(s): _____

License authority(s) to surrender: _____

By my signature below, I hereby surrender my Ohio insurance license(s) and state that I understand the conditions of this surrender as set forth above.

Name (Printed)

National Producer Number (NPN)

Address

Ohio License Number

Address

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Phone Number (Daytime)

Date of Birth

Signature

Date