



January 8, 2009

«Title» «FirstName» «LastName»
«Company»
«Address1»
«Address2»
«City», «State» «PostalCode»

RE: Surety Bail Bond Renewal Application

Dear Surety Bail Bond Agent/Agency:

Your current surety bail bond agent license expires on February 28, 2009. Thus, for the Department to process your renewal application in a timely manner, your application must be received or postmarked at the Department by 5:00 p.m. on Friday, February 27, 2009.

In an effort to streamline the renewal process, the Department has posted the surety bail bond renewal applications on the Department's website.

- Surety bail bond renewal application for *individuals* can be found at www.ohioinsurance.gov on the resident or non-resident page under the Agent & Agency Services section.
- Surety bail bond renewal application for *business entities* can be found at www.ohioinsurance.gov on the business entity page under the Agent & Agency Services section.

Please print and completely fill in all requested address fields. Also, please note that the background questions in the application apply only to the time period since you submitted your original surety bail bond application or your last renewal application. Finally, please note that the **\$150.00 renewal fee (made payable to "State of Ohio – Treasurer")** must be submitted with the renewal application.

If you have any questions regarding the foregoing, please contact Linda Moody in our License Division at (614) 728-1060.

Sincerely,

Jacque West
Assistant Chief, License Division
Office of Fraud, Enforcement & Licensing

JW:msr